

In-Home Preschool Business License Checklist

1. **Conditional Use Permit.** Apply for a [Conditional Use Permit](#) from the Hyde Park City Planning Department. They have a packet and a checklist of requirements. One-time application fee required.
2. **State Business Registration.** Apply with the Utah Department of Commerce for business name registration. To apply, [click here](#). Fee required. They will issue you a seven-digit dash 4-digit registration number. Put this number on your Hyde Park City business license application form, on the space provided.
3. **Bear River Health Inspection.** Required *if* food is being served. Fee required. Call 435-792-6500 to request an inspection.
4. **Hyde Park City Business License.** Apply for a Hyde Park City business license which is available online at Hydepark.utahlinks.org [Click Here](#) or at Hyde Park City Hall at 113 East Center, Hyde Park, Utah. A \$20.00 application fee plus a \$25.00 annual business license fee is required.
5. **Hyde Park City Building Inspection.** \$47 fee required. The Building Department will order the inspection. Contact them to set up an appointment at 435-563-6507 Ext 25.
6. **Fire Department Inspection.** No fee required. Business license clerk will order this inspection.
7. **The business license will be processed by the clerk and sent to you in the mail.**

Your business license will be issued only after all fees are paid and all final inspections are complete.